

Information for members.

The committee has been working hard over the past week to develop procedures and documentation to accompany our phased plan for reopening the club. These have been submitted to Yorkshire Water Authority on Tuesday and I am pleased to announce that they have now given us the green light to proceed to Phase 1 of our plan. The club will be open for social sailing from **Friday 29/5/20**, but only in limited numbers, controlled by the booking system to comply with the latest Covid-19 Government Guidelines.

Members can sail solo or with members of their household but need to adhere closely to procedures and guidelines that are posted on the Covid-19 measures page on the website. The instructions for using the booking system are set out below and on the club web site and the Facebook page. The clubhouse will only be open if a key holder is present.

The use of the clubhouse is restricted to the use of the toilets. If not open, the outside toilets are open for use.

YOU SHOULD ASSUME THAT THE CLUBHOUSE WILL BE LOCKED AND ATTEND WITH SUITABLE WIPES ETC. FOR USING AND CLEANING THE TOILET BEFORE AND AFTER USE (the handles etc). IN ADDITION FOR THE TIME BEING THE MAST LOCKER CANNOT BE USED.

Social Sailing involves club members sailing at their own risk with no powerboat safety cover. There must be two or more craft on the water who, by agreement, will stand by and render assistance to each other as necessary. Social sailing is restricted to members only.

Please read this guidance carefully before booking a slot, and follow it carefully at all times when on site. **Be mindful that there will be no safety cover, and hence take care to sail within your capabilities, bearing in mind the wind conditions.** Ensure that you have the appropriate safety equipment so that you can self-rescue if necessary.

We will continue to monitor national guidance and will relax some of the restrictions as soon as we can sensibly do so. We are very appreciative of your support in this challenging time.

Enjoy your sailing.

Paul O'Connor

Commodore.

GENERAL GUIDANCE.

Guidance for the use of the Club HSC Covid-19 Restrictions Phase 1

We have set out our plans for the re-introduction of a return to normal sailing in the document HSC Phased return to sailing which can be seen on our web site and the club Facebook page. We are currently at phase 1 - the initial return of sailing in limited circumstances and in accordance with Government guidelines and RYA guidance.

PLEASE NOTE IN ACCORDANCE WITH GOVERNMENT GUIDELINES THE CLUB IS ONLY OPEN TO PEOPLE WHO ARE SAILING OR WHO ARE SUPERVISING JUNIORS FROM THEIR OWN HOUSEHOLD WHO ARE SAILING.

Consequently **from Friday 29/5/20** the club will be accessible to members only every day (except Monday – reserved for Fishing) for recreational sailing, but only in limited numbers, controlled by a booking system to comply with the latest Covid-19 Government Guidelines. Members can sail alone or with members of their household but need to adhere closely to the following procedures and guidelines.. **PLEASE READ THE DETAILS – THEY ARE IMPORTANT**. These have been drawn up after considerable work in assessing the risks and benefits to club members and in consideration of current guidelines/ policies from the Government, the RYA and Yorkshire Water.

Social Sailing means club members sailing at their own risk, no powerboat safety cover is provided. There must be two or more craft on the water who, by agreement, will stand by and render assistance to each other as necessary. This is restricted to members only.

Normal sailing rules apply – you still need to check someone else is going and for keys (see below) but to make sure we don't have too many people **MEMBERS MUST BOOK TO VISIT THE CLUB VIA THE ONLINE BOOKING SYSTEM**, either to sail or work in the boat park. Please **do not** go to the club if you do not have a booking – this means that the current agreed capacity is full.

THERE WILL BE NO ORGANISED SAFETY BOAT COVER. THE CLUBHOUSE WILL BE OUT OF BOUNDS APART FROM ACCESS TO THE ENTRANCE / OUTSIDE TOILET. THE MAST LOCKER IS ALSO TO REMAIN CLOSED.

Everyone must maintain social distancing of at least 2 metres from those outside their household at all times. You should be conservative and considerate in your actions around the club. Social sailing is managed individual, recreational sailing, not organised group activity. No racing is currently organised, but the Covid Action Group are working on Protocols for this, **so please keep checking the web site, Facebook and emails for updates.**

Please be as self sufficient as possible by bringing your own equipment, food, drink, spare clothing, first aid kit, tool box and sanitising wipes. Newly installed health and safety signage will provide warning and information to help you reduce your exposure and transmission. Please follow all instructions and inform the Committee if you feel that more controls are needed to protect members.

REDUCING THE RISK OF VIRUS TRANSMISSION

If you think you have the symptoms of the virus stay at home. You must not attend the club. The main symptoms are:-

- A high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- A new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than normal)
- Loss of taste and smell.

If you or any members of your household have these symptoms then you should all stay at home and use the 111 online coronavirus service. If you or any member of your household tests positive for coronavirus you must follow guidance you are given by healthcare professionals. You and your household must self-isolate and remain at home for 14 days. Do not attend the club when self-isolating. If you have received a letter from your GP and or Hospital Consultant recommending that you need to remain home and shield you should not attend the club until advised by your clinician that it is safe to do so.

Please cover your mouth and nose when sneezing or coughing, and avoid touching your face, nose and eyes. You must ensure that you have adequate means of washing or sanitising your hands, and you must wash or sanitise your hands after touching common surfaces and always after coughing or sneezing, as well as before arriving and after leaving the club. Please keep your distance and avoid being face to face with people outside your household, always respecting social distancing. Do not share water bottles or food with anyone from outside your household. Please be respectful to other members especially during these uncertain times. If you are concerned about the conduct or behaviour of a member please contact any member of the committee.

KEYS AND ACCESS

IF YOU DO NOT HAVE A KEY IT IS UP TO YOU TO ENSURE SOMEBODY IS GOING WHO DOES. At the moment it is not practical to coordinate keys centrally or issue new ones.

- The club gate should be unlocked by the first person who arrives but then kept **shut but not locked** during the day. If you arrive and it is closed it might not be locked. If so, open and close it behind you. Take adequate precautions over touching the gate, using gloves / sanitising.

- Whoever unlocks **must** ensure that either they lock up at the end of the session or ensure that someone else has keys and has accepted responsibility.
- The **morning session** is from 8.00 to 13:00, so you should be off the water by 13:00 and you must be off the site by **13:30 sharp**.
- The **afternoon session** is from 14:00 to 20:00, leaving the site by 20:30.
- The clubhouse might be open if there is a keyholder available, but only the entrance hall and toilet are in use.
- If it is opened, the keyholder must ensure arrangements for locking up.
- If no keyholder is present be prepared to manage without access.
- The rest of the clubhouse is out of bounds except in case of an emergency.
- Please follow sanitising instructions and wipe down door handles etc with sanitiser wipes/ spray after use.

LAUNCHING AND SUPPORT

You must maintain social distancing in the dinghy park when preparing boats and on slipway while launching / recovering craft. Assistance with berthing, trolleys, launching and recovery should be limited to household groups. If help is needed to pull a boat up the slipway, social distancing should be maintained by someone pushing the boat from the stern.

SAFETY ON THE WATER

There will be no organised safety cover. Members sail at their own risk. You should arrange a buddy system where at least one other person is on the water and you agree to keep an eye on one another.

Be cautious – stay well within the limits of your ability. Only launch if you are comfortable in the current and forecast conditions. Check your boat and equipment thoroughly before launching. You should stay in your own boat and maintain social distancing afloat.

Consider using righting lines, and mast head floats (improvised if necessary e.g 4litre milk carton).

Factors you should consider when deciding to go afloat include: forecast, temperature, wind speed, direction, water state, visibility, participants' competence, types of craft involved and the lack of organised safety cover.

EMERGENCY USE OF A SAFETY BOAT

In the event of an incident, appropriately experienced club members may need to launch a Safety Boat. They should make a dynamic risk assessment and prioritise the needs of the situation.

If possible, use members of the same household to man the safety boat. Try to maintain social distancing where possible but in the event of a serious emergency do not let this affect the speed or efficiency of helping someone seriously injured, trapped or incapacitated.

BOOKING SYSTEM

The booking system is necessary to manage numbers during the Covid-19 restrictions. Before booking you should also read the guidance. There will be a morning and afternoon session each day.

- The water based slots are per craft, not per person (so a double hander counts as one). There is no differentiation to allow for strong wind / light wind days when all the allocation is likely to be used by one type.
- Initially there will be a maximum of 10 boats in each session. This will be monitored and revised as needed.
- Morning slots are from 8:00 to 13:00 and users MUST be off the site by 13:30 at the latest.
- Afternoon slots are from 14:00 to 20:0 leaving the site by 20:30. You MUST NOT arrive on site before 14:00, this is to ensure that the risk of failing to observe social distancing is minimized, please be considerate of others in observing this.
- Bookings are only enabled for three days ahead (although more are often listed) – e.g on Monday you can book for Tue/Wed/Thu. Fri becomes available overnight Monday night and so on. This is to allow for sensible use of weather forecasts before booking, so please do consider the weather forecast and your ability and confidence in the predicted conditions before booking.
- Initially please only book one slot in a 3 day period. This will be monitored and revised as needed depending on demand. We will be monitoring the system to see how it operates and may need to tweak details like this, therefore please check the instructions EACH TIME YOU BOOK.
- If you are available during the week, please be considerate and avoid weekends where possible to allow access for those who are working and only available at weekends.
- When a slot is full the system will not allow any more bookings until someone cancels, so if you no longer intend to use a slot please log on and cancel to allow someone else to take it. If it shows as full then check back periodically as there may have been cancellations.
- If you need to cancel please do so as soon as possible and at least 24 hrs ahead to enable someone else to use the slot.
- Please only book one slot in advance. Then, on the day, if there are still places available for the other half of the day you can book the other slot and use both.
- Any second booking must be done that day and before the session starts, i.e before 9:30 or 14:00. It will count as one booking covering both slots.
- If you plan to do this but no extra slots are available then please respect the system and do not attend the other session.

How to book your sailing sessions

Follow this link in your browser:

<https://sites.google.com/view/boshawbooking>

then click on: **Instructions – Self Service**

Follow the steps shown to gain access to the Booking Calendar

Rules:

Sailing Periods: Do not book a session during periods already marked as "No Sailing" (Wednesday and Sunday mornings; all-day Monday).

Do not oversubscribe a session: Maximum 10 people. Be aware of the number of people within each other booking (e.g. a family of four on one booking).

Be nice: Self service users could add themselves to any, or indeed all, available sessions. The club expects that members will be courteous to other members and not book themselves onto many sessions to the detriment of other members.